

where
you feed
your
passion.

HIGHER EDUCATION

WELCOME GUIDE



2021/22

COVENTRY
COLLEGE

WELCOME

Welcome to Coventry College, where you feed your passion and stride towards your exciting future. Coventry College is on an exciting journey as a partner of the City of Culture 2021. There will be many opportunities for you to engage in a year of cultural activities and programmes which will help you with your own future career stepping stones.

Coventry City is transforming – it is regenerating at pace and we are at the heart of it. Working closely with partners and employers, our learners can access a wealth of experiences from industry placements to supporting festivals, events and projects on a regional and national platform.

By now you will have successfully enrolled on to a course and will be excited about starting in September. We are here to support you, whatever your needs might be. This guide includes important information on how to access that support.

We want your time at Coventry College to be a success.

Carol Thomas
Principal and CEO



WE ARE THE
**SHAPERS
OF CULTURE,
MAKERS
OF CHANGE,
DREAMERS
OF DREAMS.**



**COVENTRY COLLEGE IS DELIGHTED TO BE A
PARTNER OF THE UK CITY OF CULTURE 2021.**

Now is a truly historic time for our city and college. We're thrilled to be offering an exciting programme of activities and events throughout the year that you can be part of.

Celebrations and events are happening across the city too – with music, dance and theatre performances, as well as large-scale spectacles for you to feast your eyes on. We're fiercely proud of all that Coventry has to offer and our focus is to maximise opportunities for you, as well as our past and future learners.

**To learn more, get involved and sign up for updates
visit: coventrycollege.ac.uk/2021**

CALL OUT FOR CREATIVES!

@ChangeMakersCoventry on Instagram is a space for people in Coventry to create, celebrate and share all that it means to be part of the city's exciting future.

Follow @ChangeMakersCoventry – create, inspire and make waves! Plus, if you share your creative content with us you'll be entered into a draw to **WIN A GOPRO!** 📷

Visit: coventrycollege.ac.uk/2021 to upload your content and for T&Cs.

STUDENT UNION

RUN BY THE STUDENTS FOR THE STUDENTS...

The Union works to improve all aspects of college life for all learners. Whether that's through **social events**, **political campaigns**, or **raising awareness** for local or national issues, our union is here for you.

SO HOW DO I BECOME PART OF THE UNION?

It's simple! Everyone who is a current learner is automatically part of the Union but if you feel you want to be more proactive within the Union, then you could stand for an executive role on the Learner Council. This is a great opportunity where you get to build confidence and develop various skills in teamwork, leadership, and organisation.

LEARNER VOICE PROGRAMME

Learner Representatives are elected within their tutor groups during October. Once you are a Learner Representative you are taken on a journey of opportunity to **develop new skills**, **build friendships** with learners across the whole college and are vital in **promoting the views of your peers** to the wider college community through the Learner Council.

If you wish to get even more involved in college life, then you can also become one of the **Student Union Executive Officers**. This committee lead the Learner Council, plan college events, represent learner views at staff forums and have termly meetings with the Principal to share the learner voice feedback.

ELECTIONS WILL BE HELD
IN NOVEMBER 2021!

FINANCIAL SUPPORT

Contact Learner Services:
hello@coventrycollege.ac.uk

TUITION FEE LOAN

As a full-time student, you are entitled to a Tuition Fee Loan of up to **£9,250** each year to cover your fees (this doesn't depend on your household income), you won't have to pay this back until you're earning over £25,725 a year.

The good news is that Coventry College's tuition fees are only **£5,500 per year**.

Part-time students can apply for a tuition fee loan of **up to £6,395** but Coventry College's fees for part-time courses vary between £2,950 and £4,495.

ELIGIBILITY

- Your course must be in the UK and be a HND, HNC, a Foundation Degree or a First Degree
- It must be your first higher education qualification
- You can only apply if you're a UK national or have 'settled status'
- You normally live in England
- You've been living in the UK for 3 years before starting your course.

REPAYMENTS

You won't start paying your loan back until you've finished your Higher Education course and your income is **more than £25,725 per year**.

SUPPORT WITH LIVING COSTS

Maintenance Loan

As a full-time student you can claim the Maintenance Loan to help with your living costs. The grid below shows how much you the maximum you can claim and the amount you receive is means tested on your household income.

Full-Time Student	2021-2022 Academic Year
Living at home	Up to £7,987
Living away from home, outside London	Up to £9,488
Living away from home, inside London	Up to £12,382
You spend a year of a UK course studying abroad	Up to £10,866

Please note that from 25 March 2016 non-UK EU students must have lived in the UK for 5 years before starting their HE course to be eligible for a Maintenance Loan.

OTHER GRANTS

Disabled Students' Allowances (DSAs)

DSAs are available to students who have extra costs because of a disability, long-term health condition, mental health condition or specific learning difficulty. DSAs don't depend on household income. How much you get depends entirely on your circumstances. DSAs don't have to be paid back.

Childcare Grant

The Childcare Grant helps with up to 85% of your childcare costs if you have dependent children under 15 (under 17 if the child has special educational needs) in registered or approved childcare. You can get up to £179.62 a week for one child or up to £307.95 a week for 2 or more children, depending on your household income. This doesn't have to be paid back.

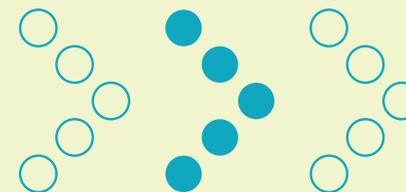
Parents' Learning Allowance

Parents' Learning Allowance is to help with course-related costs if you have dependent children. You can get between £50 and up to £1,821 a year depending on your income and the income of your dependents. This doesn't normally have to be paid back.

Adult Dependents' Grant

Adult Dependents' Grant can help you if you have an adult who depends on you financially. You can get up to £3,190 a year depending on your income and the income of your dependents. This doesn't have to be paid back.

**IF YOU NEED
ANY FURTHER INFORMATION
AND TO APPLY, PLEASE VISIT
WWW.GOV.UK/STUDENT-FINANCE**



GETTING THE MOST OUT OF YOUR EXPERIENCE

Whether you're returning to study with us or you're totally new, there's a few things to know about so you get the most out of your experience here.



Make sure you spend time familiarising yourself with key learning tools such as Moodle and, where possible, set up your e-mail account as this will be used as a key form of contact.

It would also be a great idea to make sure that your Student Loan or funding source is approved and ready to go, and that you are aware of the payment date(s) and how to make sure your account is up to date before learning commences.

If you have any questions you can always drop us a message on Live Chat from Monday to Friday or contact our friendly team on email at hello@coventrycollege.ac.uk

WHAT TO EXPECT

Your exciting step into Higher Education has its own induction programme to introduce you to your subject area, your Curriculum Manager and your timetable. Make sure that you are happy with all of your arrangements and any timetable issues as soon as possible at the start of the academic year, so that you can relax into a routine and progress well on your course.

By enrolling as a student of Higher Education at Coventry College you are abiding by our Higher Education Policies which are set out in line with the Office for Students (OfS). It would be good to ensure that you understand these policies which have been set out to protect you as a learner and the College. Our Guidance can be found on our website.

[coventrycollege.ac.uk/
higher-education](https://www.coventrycollege.ac.uk/higher-education)

FRESHERS' WEEK

We aim to offer something for everyone during our Freshers' Week in September and Refreshers' Week in January. We'll be in touch with further information soon, but in the meantime remember to keep a look out for updates on activities and socials that you can join in with from societies and clubs to trips and other activities.

SOCIAL SPOTS

We know it's really important to have spaces to socialise and meet other Higher Education students. You'll find a dedicated Higher Education space on campus.

FACILITIES AND ACCESS

You'll be studying at our campus in the heart of Coventry near the city centre.

Our campus is located on the junction of Swanswell Street and Stoney Stanton Road.

You can find further information on bus routes, directions and train options on our website.

coventrycollege.ac.uk/travel

LEARNER ID

If you haven't yet received your learner ID card, then please visit the Learning Hub.

Make sure that you wear your ID pass at all times - this helps keep you and our other learners safe. (It's the only way to access lots of facilities too!)

YOUR AMBITIONS

We want you to make the most of your Higher Education course and to ensure that you are on the path to the right career for you.

There will be lots of opportunities to meet with employers, go on industry work experience placements and to receive help and support with your future plans.

We have a dedicated careers team and Advice Centre on campus, where you can drop in at any time to receive personalised support.

We're a partner of Coventry City of Culture 2021, so be sure to make the most all of the opportunities during this time and the legacy thereafter.



LEARNER SERVICES TEAM

The Learner Services Team work with learners to offer a positive wellbeing service to support their college journey.

They **support** with personal development, mental health and help learners to achieve success during their time at college.

Their work **encourages** healthy, confident personal development alongside academic achievement.

WHAT THE TEAM OFFERS

- Safeguarding advice and support
- Personal development
- Relationship advice
- Mental health and wellbeing support
- Learner ambassador programme
- Learner representative programme
- Student Union
- Enrichment events and activities
- Social spaces
- One-to-one and group support sessions

THE TEAM

Amanda Romain
Wellbeing and Learner Involvement Manager



Ash Boon
Involvement and Engagement Coach



Jennie Hole and Michala Gregory
Wellbeing Coaches

IF WE CAN SUPPORT YOU,
POP DOWN TO LEARNER SERVICES FOR A CHAT ON THE GROUND FLOOR OF THE NORTH BUILDING.

WE WANT YOU TO SUCCEED!

TUTORIALS

Your tutor is on hand to support, guide and advise you throughout your time at college. You will have tutorial meetings throughout the year. These are designed to give you the necessary help you need to achieve your goals, discuss your progress and get support for anything that may be standing in the way of your success.

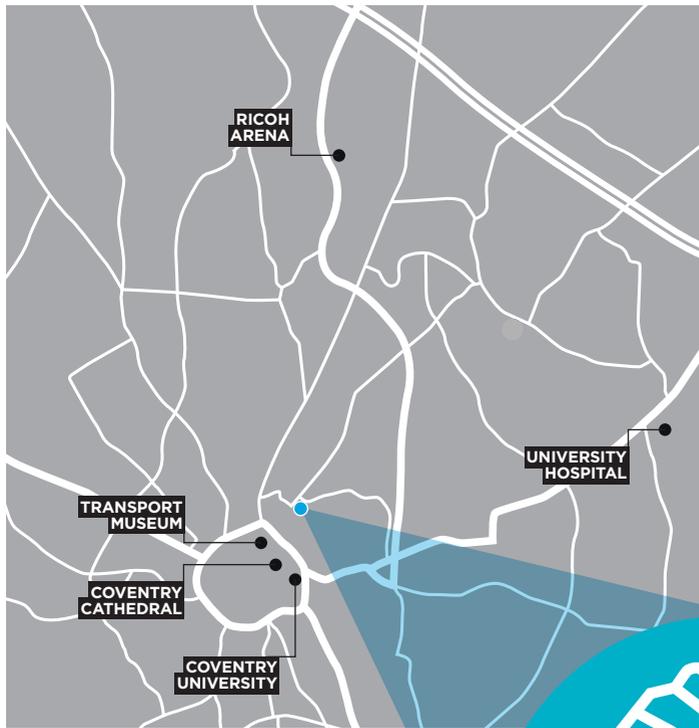
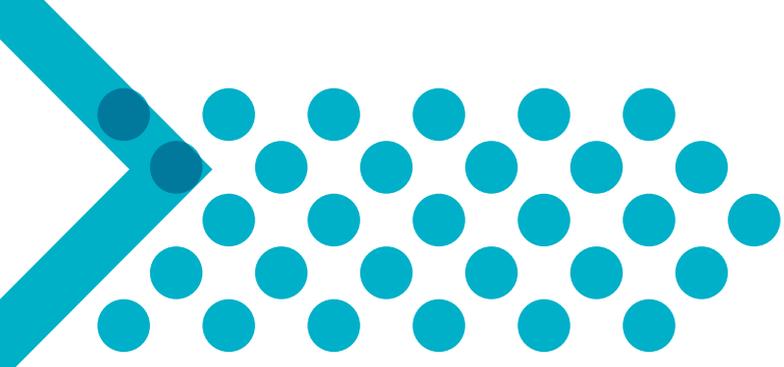
PROPORTAL & YOUR INDIVIDUALISED LEARNING

During your time at college, you will have access to ProPortal via a link on Moodle, to review your progress and plan your future achievement.

Through ProPortal and your tutorial meetings you will be able to develop your Individual Learning Plan (ILP), which puts you at the centre of your learning and gives you control over your achievement. This includes:

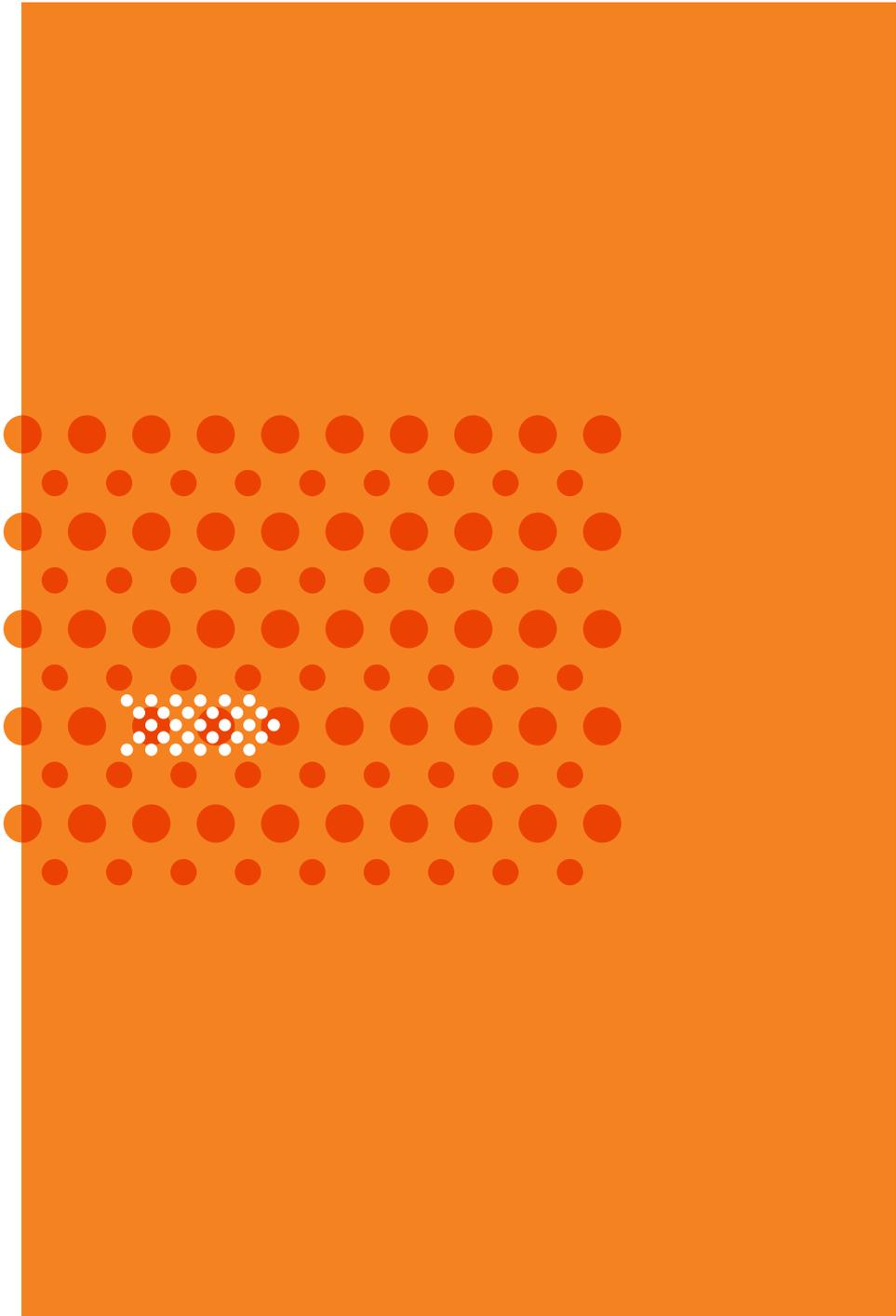
- An understanding of how well you are progressing on your study programme
- Your SMART targets are designed in collaboration with your tutors will help you to maximise your potential and future achievements.

As a learner make sure you take advantage of all our facilities and the support we offer you - this will keep you on track and help you to maximise your potential and future achievements.



CITY CAMPUS

50 Swanswell Street,
Coventry, CV1 5DG





Make it
Coventry
College



www.coventrycollege.ac.uk
02476 791100
hello@coventrycollege.ac.uk

